

APPLICATION FOR EMPLOYMENT

(Non-Certified Personnel)

SOUTH CENTRAL KANSAS SPECIAL EDUCATION COOPERATIVE

412 Sandy Lane, Pratt, KS 67124-8458

Phone: (620) 672-7500

PERSONAL INFORMATION

(PLEASE PRINT OR TYPE)

DATE: _____

NAME: _____ TELEPHONE NO _____

ADDRESS: _____

Position applying for: _____

Would you accept: Full Time Part Time Either (please circle all that apply)

Would you be interested in substituting as a ParaEducator? Yes _____ No _____

Communities for which you would consider position openings: _____

Please describe any experiences which you feel have significantly contributed to your abilities for the position you are seeking. (Attach additional pages if needed)

Have you ever been convicted of a felony? _____ If yes, please explain: _____

EDUCATIONAL BACKGROUND

	Name & Address of School	Area of Study	Year Completed	Did You Graduate	Degree
High School					
College					
Other					

NUMBER OF COLLEGE HOURS ATTAINED: _____

RECORD OF EXPERIENCE

Please list present and past employment beginning with your most current position.

Employer Name/ Address Contact Person	Telephone	Position Held	Employment Dates	Salary	Reason for Leaving
			From: ----- To:		
			From: ----- To:		
			From: ----- To:		
			From: ----- To:		

On what date will you be available for employment? _____
 Most convenient time for a personal interview if requested: _____

PERSONAL REFERENCES
 (No former employers or relatives)

Name	Daytime Phone	How do you know this individual?

BY SIGNING BELOW:

I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.

I authorize any of the persons or organizations referenced in this application to give SCKSEC any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.

I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from your doing so.

Signature of Applicant

Date

SCKSEC is an equal opportunity employer and does not discriminate in employment, promotion, transfer, wages and salaries, or record keeping on the basis of race, color, religion, national origin, ancestry, sex, age or political affiliation.